

# Undergraduate Financial Aid Licensed Data Set—2008 Database Overview

## **INTRODUCTION:**

Peterson's Undergraduate Financial Aid Database is a comprehensive source of information about college-administered financial aid sources for undergraduate students. Data elements are included that describe the kinds of aid these students receive at a given institution, and how much aid of each type—need-based and non-need-based (specific characteristics, special talents or achievements)—is typically awarded, as well as self-help options like work-study jobs and various college-administered loan programs. Also included are data describing aid awarded to the entering freshman class and also undergraduate international students. Required financial aid forms and filing deadlines, notification dates, and reply deadlines are also contained in this data set.

This Overview is designed to give you a broad sense of the database. A Data Dictionary, comprised of detailed descriptions of the tables and fields in the database, is available in a separate document.

## **UNIVERSE:**

The Undergraduate Financial Aid Database includes 4,167 accredited colleges and universities in the United States and U.S. territories, as well as institutions outside the U.S. and its territories that are accredited by recognized U.S. accrediting bodies. To be included, an institution must grant a degree at the associate's or baccalaureate level and either have full accreditation or candidate-for-accreditation (preaccreditation) status granted by an institutional or specialized accrediting body that is recognized by the U.S. Department of Education or Council for Higher Education Accreditation (CHEA). Canadian institutions must be chartered and authorized to grant degrees by a provincial government, affiliated with a chartered institution, or accredited by a recognized U.S. accrediting body. Institutions from outside the U.S., its territories, and Canada that are accredited by recognized U.S. accrediting bodies are also included. Specialized accrediting bodies exist in over forty different fields, each of which is authorized to accredit specific programs in its particular field. This can serve as the equivalent of institutional accreditation for specialized institutions offering programs in only a single field (e.g., schools of art, optometry, music, theology, etc.).

Although the data-collection effort covers all undergraduates at typical undergraduate institutions, the universe does not include upper-level institutions. Also, a small number of institutions are excluded because they have primarily part-time or transfer student populations, are military academies that do not charge tuition, or are branch campuses where financial aid is administered through its main campus.

## **TIME-FRAME INCLUDED:**

The database contains information from the most current academic year available. The database is updated annually, in conjunction with the release of updated guides and electronic products. A field that shows the last year in which a survey was received and processing was completed is included with the master institution file for each school, as well as an academic year field in the financial aid file that shows the year for which statistical data are reported. Archived databases are available, beginning with the 1994–95 academic year. Databases from the 1994–95 through the 1996–97 academic years are stored in legacy structures; databases from the 1997–98 academic year forward are stored in structures consistent with the current set.

## **RESEARCH METHODOLOGY AND DATA VERIFICATION:**

Data collection for the Undergraduate Financial Aid Database usually occurs in the preceding winter and spring. *Peterson's Annual Survey of Undergraduate Financial Aid* is sent to the institutions meeting the criteria defined above (see "Universe"). Basic questions about the availability of various types of financial aid, as well as financial aid deadlines and policies are asked for all schools in the universe. Supplemental detailed questions about how much aid is typically awarded to both freshman and undergraduates for various types of need-based and non-need-based aid are asked for all schools in the universe that are in the United States and offer bachelor's degrees.

For schools that have previously been included, responses from the preceding year are included on the questionnaires for guidance. Officials from the schools (usually financial aid or admissions officers, but sometimes registrars or institutional research personnel) submit responses by confirming that pre-existing information is correct or providing new, updated information. A trained data collection staff at Peterson's undertakes a comprehensive review of the questionnaires as they are returned. Throughout the season, our staff reaches out to non-responding institutions by phone, fax, and e-mail to update survey information. Responding institutions are also contacted directly during this process by data editors to verify unusual figures, resolve discrepancies, and obtain additional data, all toward the goal of ensuring the greatest possible accuracy and comprehensiveness of the database.

It should be noted, however, that colleges can and often do change policies as they see fit, so data in the database can be most effectively viewed as a snapshot of the universe at a particular time.

## **DATABASE VERSATILITY AND EXTENT OF USE:**

The Peterson's Undergraduate Financial Aid Database is a crucial component of *College Money Handbook*, Peterson's comprehensive guide to financial aid. Information from this database is also used in a variety of other products and services, including:

- *Peterson's Education Supersite (Colleges and Universities Channel) at <http://www.petersons.com/>*
- *Peterson's Four-Year Colleges*
- *Peterson's Two-Year Colleges*
- *Peterson's Competitive Colleges*
- *Peterson's Regional Guides (Series)*
- *Peterson's Colleges for Students with Learning Disabilities or ADD*
- *Peterson's Applying to Colleges and Universities in the U.S.*